

# Calgary Arts Academy Society

## Board Minutes for the Regular meeting held at Calgary Arts Academy & Research Centre on November 21, 2006

<b>Present:</b>	Pat Cavill	Chair
	Chris Morrison	Board Treasurer
	Jo Ann Schiffner	School Council Chair
	Ken McNeill	Director, Past Chair
	Laura Laycock	Director
	Patrick Maguire	Superintendent
<b>Staff:</b>	Garry Schock	Secretary-Treasurer
	Dale Erickson	Principal
<b>Guest:</b>	Al Martinot	Auditor from BDO Dunwoody
<b>Regrets:</b>	Jane Matheson	vice Chair
	Teri Basi	Board Secretary

**Meeting Scribe:** Garry Schock

- 1. Call to Order** – A quorum is present so the meeting was called to order by Pat Cavill @ 5:59 p.m.
- 2. Approval of Agenda** – Agenda approved with the following changes:
  - a)** Add 6a) – Board member candidate, Todd Hirsch
  - b)** Add 6b) – China trip, Education Conference
  - c)** Add 7b) – AGM
  - d)** Add 7c) – December meeting, date and location

**Ken**  
**Dale**  
**Pat**  
**Pat**
- 3. Approval of minutes from October 24, 2006 (filed)**
- 4. Decision Items**
  - a) i)** Whereas CAAS has received the Auditor's Report for the fiscal period September 01, 2005 thru August 31, 2006 and whereas in the auditor's opinion "the financial statements present fairly, in all material respects, the financial position of the Society as at August 31, 2006 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles", (quoted from the audited statements), therefore;

**MOTION:** That the CAAS board accepts the Auditor's Report for the period ending August 31, 2006.

Moved by: Chris

Carried

ii) Whereas CAAS has received Audited Financial Statements, in the prescribed Alberta Education format for the period ending August 31, 2006, therefore;

**MOTION:** That the CAAS board accepts the Audited Financial Statements for the period ending August 31, 2006.

Moved by: Laura

Carried

Al Martinot then spoke to the board about changes coming to the 06/07 auditing format. "The focus of next years audit effort will be shifted from the financial statements themselves to the decision-making processes that underpin and are responsible for the production of the financial statements". This quote is from the BDO Dunwoody Risk – Based Audit Approach brochure. The auditor expects this will increase their audit time by about 35%.

6:45 p.m. 5 minute recess

b) Whereas CAAS has received the 2006 Annual Education Results Report for CAARC from CAARC;

**NO MOTION,** (filed)

c) New Policy Discussions and Amendments:

- i. G-500 Inclement Weather
- ii. E-500 Fire Drills
- iii. E-200 Transportation PO
- iv. B-300 School Culture

**MOTION:** That CAAS board adopt "G-500 Inclement Weather", "E-500 Fire Drills", "E-200 Transportation PO" and "B-300 School Culture";

Moved by: Laura

Carried

**d) Old Policy Discussions and Amendments:**

- i. Rescind current policy # 106.2 Flags
- ii. Rescind current policy # 115.1 - Offsite Activities
- iii. Rescind current policy # 117.1 - School-based Decision-making

**MOTION:** That CAAS board rescind policies “# 106.2 Flags”, “# 115.1 - Offsite Activities” and “#117.1 - School-based Decision-making”;  
Moved by: Chris  
Carried

**5. Consideration of Consent Agenda**

**NO MOTION,** (filed)

**6. Other Information**

- a) At the AGM, Ken will be putting forth the nomination of Todd Hirsch as our next board member. Todd is the Chief Economist for the Canada West Foundation.
- b) Dale advises that the China trip has been increased to up to 500 educators.

**7. Discussion Items**

- a) Strategic Plan
  - i. Item 6.3 – modified to Spring of 2007 to coincide with Vertigo performances.
  - ii. Item 6.4 – modified to Oct. 2007
- b) AGM - Grounding discussion of agenda, presenters and audio/visual equipment.
- c) The December board meeting will be held Tuesday December 19<sup>th</sup>, 2006 at the Holiday Inn Downtown on 12<sup>th</sup> Ave. S.W.

**8. Adjournment – 8:25 PM**

**(APPROVED at the January 16, 2007 meeting)**

Teri Basi, Board Secretary      \_\_\_original signed \_\_\_\_\_

Patricia M. Cavill, Chair      \_\_\_original signed \_\_\_\_\_