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## Glenmeadows and Knob Hill School Council Minutes October 6, 2008, 7 pm at Knob Hill Campus

In attendance 12 total: 6 council members, 3 parents, 2 teachers and 1 student

1. Cesar called the meeting to order at 7:00 p.m. and welcomed everyone.
2. The agenda was approved as circulated. **Moved** by and seconded by Kiera that the minutes of September 8, 2008 be approved as circulated. Carried.
3. Finance Report
  - a. General Report – the account balance is currently \$14,261.94, however further assessment is required to check any approved expenditures that have not gone through the account yet. The School Council owes the board \$13,000 for the Knob Hill playground.
  - b. **Moved** by Kiera Garner and seconded by Karen Dong that Charmaine Maynard and Joyce Buzath be the two signatories on the joint Glenmeadows and Knob Hill School Council account. It was further moved that Cesar Romero be removed from the account. Carried. Rationale: Joyce and Charmaine are both commencing two year terms and are at the school daily (Cesar will complete his term in June).
  - c. Process for handling monies – Two signatures are required for funds greater than \$1,000.00. Anyone working with funds should use a financial tracking sheet to document the source of funds and who was involved in collecting them (and total the amount) prior to handing funds to Charmaine or the school safe. Joyce and Charmaine will develop a template for this purpose and have Kevin post it to the website.
4. Business Arising
  - a. Joint
    - i. Council Reports SUTP Coupon Books – Almost all the books are sold and the fund will be deposited shortly.
    - ii. Schank's FUNdraising
      - Ticket sales form to go home this week.
      - Specific requests for volunteer jobs to be circulated by "Parents-In-The-Loop".
      - Examples of silent auction donations to be circulated to promote further donations.
    - iii. Council Positions / reporting. Thanks to all who have replied to the request for volunteers for the school and council. Volunteers are essentially divided into two groups: one for Division/Class/Library/Gym volunteers and the other for School Council – executive and fundraising initiatives. The first group does not need to report through school council as this is a duplication of efforts. Joyce and Cesar will work with Kevin Loftus, who is starting to build a volunteer list and track volunteer hours.
    - iv. Volunteer hours can be documented by signing into the book in the school offices or by emailing Nicole at [sexy\\_niki@mac.com](mailto:sexy_niki@mac.com)
  - b. Glenmeadows

- i. Family Hallowe'en Dance - October 23, 2008 – see report. Halloween photos will be taken/sold as a fundraiser, if volunteers and equipment can be sourced. E-mail Tammy at [dfigol@telus.net](mailto:dfigol@telus.net) if interested in helping.
  - c. Knob Hill
    - i. The Playground is here. Thanks to Kiera and all the volunteers who made this happen! This is phase one of the playground (as it was made smaller in size and thus cost so it could be installed this fall). Plans for phase two will be developed in partnership with student council. Fundraising efforts this year are to be focused on this initiative. One piece that was desired last year and put on hold was the beehive which costs \$30,000.00. The playground layout supports two phases.
    - ii. The Student Hallowe'en dance at Knob Hill is October 30, 2008.
5. New Business
- a. General
    - i. Broadway – Lion King. Heather Dean reported that Broadway Across Canada is bringing “The Lion King” to Calgary in August 2009. She would like to have all students attend. This show has a significant focus on the Circle of Life / Courage which aligns with our school philosophy. This would include a question and answer period and time working with students in the school. Tickets cost \$75 for a main floor afternoon show. With an expected 475 students in attendance, the cost will total \$35,625.00. The consensus was that, given the playground loan and the large cost, School Council will not take this on as a fundraising initiative. However parents were interested in having this event promoted as a family event and asked to see if the actors still might be able to work with the students in some fashion.
    - ii. Excellence in Teaching Awards - Starting October 20, 2008, nomination forms can be downloaded. Joyce and Tiffany will work with Dale Erickson to draft 2-3 teacher nominations from CAA this year.
    - iii. Student Art Cards – Notices have been sent home for ordering cards. Digital images of artwork can also be sent to Debbie at [caniwican@shaw.ca](mailto:caniwican@shaw.ca)
  - b. Glenmeadows
    - i. Pizza Lunches – Discussion regarding organization and process for student lunches.
  - c. Knob Hill
    - i. Pizza lunch being held on October 9, 2008.
6. CAA Staff Update - Dale
- a. An artist with a specialty in science/ engineering - Mr. Chris Davis was hired on a one month term which has been extended until December to work with Year 6 and 9 students.
  - b. Achievement test results will be published in next month's newsletter. The school has improved in all areas. 100% of students at all levels (Years 3, 6 & 9) passed their language arts tests.
7. Parent Talk (Questions / Issues for discussion) - Discussion regarding having some short presentations prior to meetings. It was felt that longer presentations are challenging as it makes the meetings very long. The CAA Board is having short presentations at their meetings, some of which may be used for School Council meetings.
8. The meeting was adjourned at 8:30